

**State of Hawaii
Department of Human Services
Division of Vocational Rehabilitation**

**HMS802 SBB20262 IFB02
Federal Industries Hybrid Merchandiser**

I. Introduction

The Hawaii Department of Human Services (DHS), Division of Vocational Rehabilitation (DVR) Services for the Blind Branch (SBB) is seeking to procure a Hybrid Merchandiser Ambient Service Over Refrigerated Self-Serve unit.

Pursuant to Hawaii Revised Statutes (HRS) §347-3, the State of Hawaii, Department of Human Services, Division of Vocational Rehabilitation, administers work with and for the blind, including the registry of the blind, vocational guidance, training, and placement in employment, and other services, including the conduct of activities for sight conservation and prevention of blindness.

DVR administers the Vending Facilities Program as the State Licensing Agency (SLA) pursuant to 34 CFR §395, HRS §347-12.5, HRS §102-14 and HAR §17-403-2:

(b) Cause and prevention of blindness, examinations. The department of human services, in consultation and cooperation with the department of health, shall make investigation of the causes of blindness, learn what proportion of the cases are preventable, and inaugurate and cooperate in any such preventive measures as may seem advisable for the State. They, or either of them, may arrange for the examination of the eyes of the individual blind or visually handicapped persons and may provide or secure medical and surgical treatment of such persons whenever, in its judgment, the sight of the persons may be benefited thereby.

All DVR activities operate on the principle of informed choice pursuant to § 12(e)(2)(F) of the Rehabilitation Act of 1973, as amended. 34 CFR §361.52, as clarified by RSA-TAC-98-01:

Informed choice is the process by which individuals participating in the VR program make decisions about their vocational goals, the services and service providers that are necessary to reach those goals, and how those services will be procured. The decision-making process takes into account the individual's values and characteristics, the availability of resources and alternatives, and general economic conditions. Implementing informed choice requires communicating clearly, gathering and understanding information, setting goals, making decisions, and following through with decisions.

DVR is required to maintain and replace vending facility equipment pursuant to 34 CFR § 395.10:

The State licensing agency shall maintain (or cause to be maintained) all vending facility equipment in good repair and in an attractive condition and shall replace or cause to be replaced worn-out and obsolete equipment as required to ensure the continued successful operation of the facility.

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II. Service Specifications

A. Specific Qualifications or Requirements

The Bidder shall:

1. Be registered to operate in the State of Hawaii, inclusive of the Hawaii General Excise Tax, Temporary Disability Insurance, and meet the Hawaii State Minimum Wage for all staff working in Hawaii, and be in compliance with all other Hawaii State and US Federal laws, regulations, and rules. In Compliant Status in Hawaii Compliance Express at the time of award.
2. Be able to confirm delivery of goods on or before July 17, 2026.

This qualifications above are mandatory. Any bidder that does not meet the criteria above shall be deemed to be non-responsive, and their bid shall not be considered for award.

B. Period of Performance

The period of performance for delivery, must be within 4 weeks of award, meaning on or before July 17, 2026.

III. Requested Goods and Services

A. Product Specifications

DVR is seeking to procure one (1) Federal Industries Hybrid Merchandiser – Ambient Service Over Refrigerated Self-Serve unit.

- SKU: CD3628/RSS3SC
- Dimensions: 36.25x39x69.75 (in) / 921x991x1772 (mm)

See Attachment 1 to this IFB for full product specifications.

DVR is not able to accept alternative or equivalent products.

B. Delivery Location

Wahiawa, Hawaii 96786

Hours of Operation: Monday-Friday 7:00am-4:00pm

IV. Compensation and Payment

A. Submitting a Proposal

1. Submit a proposal in HiEPRO with your price including shipping, and tax.
2. For technical assistance with HiEPRO, please call the Hawaii Information Consortium at 808-695-4620 or send email to hiepro@hawaii.gov.

Note: All pricing should be inclusive of all applicable taxes, fees, and charges.

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B. Form of Payment

Awarded Vendor shall be equipped to accept State purchase order as a form of payment.

C. Procedure for Invoicing

Awarded Vendor shall submit invoices based upon completion of deliverables as specified in the Cost and Timeline. No deposit or advance payment shall be made.

D. Fee to Hawaii Information Consortium (HIC)

Please be advised that Awarded Vendor will be responsible to pay HIC a fee of 0.75% of the award, capped at \$5,000. HIC will bill vendor directly via e-mail and vendor can make payment online or by sending a check via regular mail.

E. Hawaii Compliance Express

Vendor must demonstrate proof of compliance for all awards of \$2,500 or greater. This includes a Certificate of Good Standing from Department of Commerce and Consumer Affairs, Tax Clearance from the Department of Taxation, and Compliance with HRS Chapters 383, Hawaii Employment Security Law (Unemployment Insurance) 386, (Worker's Compensation law) 392 Temporary Disability Insurance and 393 Prepaid Healthcare Act, from the Department of Labor and Industrial Relations. For most efficient and timely processing, please register now on Hawaii Compliance Express for a fee of \$12 per year at <https://vendors.ehawaii.gov/hce/splash/welcome.html>.

For assistance with HCE registration, please call the Hawaii Information Consortium at 808-695-4620 or send email to hiepro@hawaii.gov.